

Nov 17, 2025 | 📅 MPtHA Monthly Board Meeting

Attendees: John Hanson, Abby Schuft, Chad Filek, Vonda Morrison, Brenna Raum, Emma Hanson, Brittany Weckman, Jessica Allen, Chantel Jaenisch, Holly Wilson (via phone @ 7:30)

Absent:

Guests: Karen Clark

2026 Shows

PROPOSED Thursday, April 2 - Saturday, April 4, 2026 - MEC

Saturday, May 23 - Monday, May 25, 2026 - MEC

Friday, Aug 21 - Sunday, Aug 23, 2026 - MEC

1. Call to order - 6:33 pm
2. Secretary's Report - Abby
 - a. John made a motion to approve the minutes from the October 20, 2025 meeting, with a second from Vonda. M/C
3. Treasurer's Report - Vonda
 - a. Main checking \$8,622.34 as of 10/31/25
 - i. Current Main checking \$8,560.34 (as of 11/17/25)
 - b. Main savings \$20,395.36
 - c. Youth account \$1,620.33
 - i. Youth Scholarship \$6,377.38
 - d. Cash in till \$60.00

John made a motion to accept the report as presented, with a 2nd from Abby, M/C.

Discussion was had about billing detail and when we paid for the audit.

4. PtHA Director Report - Brenna
 - a. No report
5. PtHA Executive Committee Report - Karen Clark, PtHA Executive Committee member
 - a. Congress 5000 entries 15%+
 - b. Only 3 minis that show
 - c. Horse Protection Act has been stagnant, thanks to the shutdown! All progress stopped
 - d. Convention, round table discussions within committees are noteworthy and worthwhile to attend

- e. Feb 26-28, 2026 @ Embassy Suites in OKC
- f. Chad: it is a requirement that show managers attend training once every 3 years, notification today that it will be offered via Zoom

6. Committee Reports

- a. 2025 Jubilee Show close out
 - i. Emma still has the profit check from WI
 - ii. Can deposit at any Wells Fargo bank
- b. 2026 dates & facilities
 - i. We are locked in for the dates, but still no information on pricing
- c. 2026 show entry program/Show office staff/
 - i. Michelle is willing to do show office if we use Equiscribe
 - ii. 3% credit card fee was assessed in 2025
 - 1. Was it applied to stalling reservations by CC?
 - iii. Horse Show for Windows is the alternative
 - 1. Would need to hire Christine Kooiman
 - 2. She would not be available for May show

Brenna made a motion to approve the use of Equiscribe for the 2026 show season, John 2nd the motion. M/C.

- iv. 2026 Ring Steward?
 - 1. Has anybody had interest?
 - 2. An option discussed in showbill committee was to publicize a “job description” and crowd source candidates
 - 3. Board showed interest in this process
- d. 2026 showbill - Jessica (Brenna, Abby & John)
 - i. PLEASE PROOF READ!!
 - [s/d/1TcQfUhOGQcX4ByWxzKuM7CjP86DpKD06/edit?gid=753767868#gid=753767868](https://www.wellsfargo.com/branch/branch-locator?branch=753767868&edit=753767868)
 - 1. All Board members and guests have “commenter” access to this listing
 - ii. 2026 fees
 - 1. Still no response from MEC for contracts and pricing
 - iii. Judges
 - 1. Kennis Fairfield - been contacted
 - 2. Ann Judge - been contacted
 - 3. Joyce Swanson - been contacted
 - 4. Clara Buchal
 - 5. Christine Friendt
 - 6. Sid Larson
- e. Awards (Emma, Holly, Brittany)
 - i. 2025 Year-end awards
 - 1. 2025 awards have been calculated
 - 2. 23 divisions being awarded (6 did not have qualifying exhibitors)
 - a. No decisions yet of what exactly awards will be

- b. 1 YA and 3 AM division have full top 5, everything else is top 3
 - c. Working with an awards company in WI [NB Creative](#) and pick-up options exist to avoid shipping costs
 - d. 6-8 week turn-around
 - ii. 2025 Banquet @ April 2026 Horse show
 - 1. Marketing details of this to membership?
 - f. Hospitality & Volunteers (Brenna, Chantel, Brittany)
 - i. Have not convened as a committee
 - g. Youth Committee (Holly, Chantel, Brittany)
 - i. Committee has met,
 - ii. Planning activities for the April horse show, with Harris sponsored prizes
 - 1. Virtual egg hunt
 - 2. Coloring contest
 - iii. Inquired about leadline prizes
 - iv. Fundraiser: Raffle Harris headstall and reins
 - h. Communications, Mktg, Membership (Holly, Jessica, Vonda, Shayla)
 - i. Having National assoc do mktg for us - if info is provided
 - ii. They will not provide a list of all PtHA members
 - iii. 2026 membership if formatted on the website
 - iv. Committee recommends discontinuing Constant Contact newsletter because of the subscription fees
 - v. Holly made a motion with a 2nd from John to take 7 days to investigate who may be the "account OWNER" in Constant Contact, to see if they can discontinue the platform. Currently, Abby Schuft and Margo Helvick have Manager rights.
 - vi. Membership payment accepted via PayPal was discussed because of the fees. Using Venmo was discussed
 - i. Sponsors & Fundraising (Emma, Brenna, Chad)
 - i. No report
 - j. Nominating Committee (Abby, Jessica, Chantel)
 - i. Treasurer for the election slate -
 - ii. Put out a call for nominations for Board members (3 Board positions for election) and treasurer
 - iii. Review of By-laws and and policies will happen at next committee meeting with proposed changes or ratification by April 2026 General membership meeting
7. Old Business -
 - a. None
8. New Business -
 - a. None
9. John made a motion to adjourn the meeting at 8:24 pm with a second from Holly.

Future dates: Dec 15

2026 meeting dates: 3rd Monday of the month -

Jan 19	Feb 16	Mar 16	Apr 20	May 18	Jun 15	Jul 20
Aug 17	Sep 21	Oct 19	Nov 16	Dec 21		

Action items

- Equiscribe conversations - is the 3% fee added to credit card transactions for stall & camping reservations?
- Showbill committee to draft a job description and market on social media to solicit candidates
- Marketing committee:
 - Post about year-end awards forthcoming
 - General membership meeting and awards celebration will happen at the April horse show
 - Scholarship advertising - deadline is Dec 15.
<https://minnesotapinto.com/site/wp-content/uploads/2025/04/scholarship-application-updated-2025.pdf>
- Holly will create and post a call for nominations for the 3 Board positions and Treasurer. All interested parties should submit their name to Abby Schuft, MPtHA Secretary (MPtHA66@gmail.com) by Dec. 1, 2025.