

Feb 19, 2024 | 📅 MPtHA Board Meeting

Attendees: Emma Hanson, Abby Schuft, Chad Filek, Kathy Zachmann, Sally Daluge, Vonda Morrison, John Hanson, Jenna Jarboe

Absent: Bailey Eisinger

Guests: Karen Clark, Michelle Grebin

1. **Call to order** - President Chad Filek called the meeting to order at 6:34
2. **Secretary's report** - After review of the minutes from the January 15, 2024 meeting, a motion to accept the minutes was made by Sally, with a 2nd from Kathy, M/C.
3. **Treasurer's report** - (as of 1/31/24)
 - a. Main checking \$9,505.61
 - b. Main savings \$50,390.88
 - c. Youth account \$ 1,620.33
 - d. Youth Scholarship \$ 7491.38
 - e. Cash in till \$50.00

Planning to award two \$500 scholarships, which would place us -\$1000, if we were to pay out all outstanding eligible scholarships. The spreadsheet listing outstanding scholarship recipients will be updated to list expiration dates for the YOUth are Our Future awards. 2023 Year End awards currently estimated at \$5,300, well below the budget. Many thanks to sponsorships!

Jenna made a motion to approve the treasurer's report, with a second made by John, M/C.

4. PtHA Director report -
 - a. Convention coming up, no rule proposals on the table, but all committees will meet for discussion. Karen is on the Show and Contest committee and the question she will bring forward is Ranch Horsemanship: is it for amateurs or professionals or both?
 - b. State Fair coliseum is being renovated in 2025, specifically for a new roof, and to upgrade mechanical and electrical. Will be closed starting April 1, 2025 - March 2026, except for 2025 State Fair events and competitions.
5. Committee reports
 - a. Shows
 - i. Year-end rules
 1. Revised and approved 2024 awards were posted on Website after the January 2024 meeting, along with Rookie of the year application, and Youth PtHA special awards

- ii. Ribbons - Michelle Grebin submitted an order: Grand & Reserve rosette ribbons, Walk/Trot ribbons: 155 - 1st, 145 - 2nd, 130 3rd, and did not order 4th, 5th or 6th place Walk/Trot ribbons because of existing inventory. Total expense for 2024 show season \$1,917.50. No need to order flat streamer ribbons because of current inventory.
- iii. Judges - John Hanson has two contracts and is waiting for two contracts for the April show (Jodie Distad, Brian Isbell Garcia, Karen Craighead, & Kelley Reames). May show (Joyce Swanson, Ann Judge, Tina Langness, Cindy Butler). Still need to find one judge for July and two judges for August show
- iv. Heat for April horse show - revisit in March depending on weather patterns
- v. Leadline awards - lacking a sponsor, this will bounce back to "show award" responsibility, stick horses already lined up for May show and hopefully April along with goodie bags.
- vi. BAH looking at running a pilot program in 2024 regarding the exhibition permit process for equine events
- vii. Stalling Form and updated showbill - have been paying Margo an \$800 annual fee for graphics and Constant contact management (an e-newsletters, election etc)

6. Website

- a. Peter Williams from 360PSG, has reviewed the current website, creating a proposal for a new site and bid. Will take 6 weeks to complete.
- b. Membership
 - i. online - Online form, fill out and submit, pay online or mail a check, membership chair will get an email notification of submission, will keep a running tally of all current members. Best format within EquiScribe will be to take MN membership off of EquiScribe completely.
 - ii. How will membership be verified at Horse Shows for show-related awards?
 - iii. Utilize Constant Contact more often
 - iv. Create and post a "what you need" list in multiple places on the show grounds (also on website, and FB graphics)
 - v. Would be a mobile friendly form to submit online, on-site (ie-banquet)
- c. Strongly suggest our in-house crew that add to the website call their support line
- d. We own our domain, and it would transfer
- e. "Shopping" for a new website and web host, because of the level of difficulty of the current WordPress system (need to be well-educated in HTML and coding) and the amount of coding knowledge needed. Not necessarily and price issue but a usability issue and can streamline tasks for the association (notifications, membership tracking etc.)

7. Awards

- a. 2023 Year end awards have mailed out to recipients
 - i. Jenna is only “barn” left waiting for awards, but being delivered tomorrow.
 - ii. Charged only \$3,000 for all Champion and Top 5 awards and shipped awards at their own expense.
 - iii. Abby has 1 Reserve award, 1 youth trophy and 5 leadline bags left but is not having luck/interest in the recipient wanting to ship them.
 - b. Show awards 2024 update
 - i. Several boxes (\$900 worth) from Stateline and sponsorships on
- 8. Youth
- 9. New business
 - a. New accounting firms
 - i. Chad reached out to 3 local firms and none were accepting new clients
 - ii. Sally may have a lead, will provide info when she returns home

John made a motion to adjourn @ 7:40 pm, with a second from Jenna, M/C.

Future 2024 Meeting Dates

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| Mar 18th | Apr 15th | May 20th | Jun 17th | Jul 15th | Aug 19th | Sep 16th |
| Oct 21st | Nov 18th | Dec 16th | | | | |

Action items

- ☐ Jenna and Abby need to review scholarship applications and send selections to Chad
- ☐ Chad to connect with Margo about updated stalling form and showbill
- ☐ Sally will have initial conversation with potential accountant and refer to Chad