

President

Officer of MN Pinto Board of Directors

Mission: To preside over all the Board functions and committees of the Association.

Duties:

- Must attend and run all Board of Directors meetings and the General Membership meeting.
- Prepare the agenda for all the Board Meetings and make copies for attendees of the meetings.
- Coordinate monthly board meetings and the General Membership meeting.
- Attend PtHA Convention when possible.
- Act as representative of MN Pinto to PtHA.
- Provide incoming and current Board members with Bylaws, Code of Ethics and Fiduciary Responsibility documents in December.
- Make sure PtHA Charter Renewal is completed every year.
- Make sure WSCA membership is renewed annually.
- Make sure Show Applications are sent in by December 31 of each year.
- Make sure insurance of MPtHA is reviewed and paid annually and then sent to our show arenas.
- Coordinate and manage all volunteers.
- Responsible for all committees and their efforts/projects.
- Continually promote MN Pinto in the region.
- Oversee all committees and events including logistics, operations, staffing planning.
- Head the volunteer effort.
- Assist Public Relations and membership chairs to promote MN, it's shows and increase membership and participation.
- Negotiate contracts with arenas.
- Act as liaison between MPtHA and Minnesota Horse Council.
- Act as check signer/keeper of MPtHA fund distribution
- Maintain newsletter account with Constant Contact
- Negotiate and manage contract for MPtHA storage area
- Appoint and help guide committee chairs.
- Give the welcome speech at the annual awards banquet and assist in presenting a selection of the special awards.