

Paddock Master

Mission: To maintain the flow of traffic in and out of the show ring. Assist in the smooth running of the show.

Obtain a current rulebook from PTHA and make yourself familiar with all rules pertaining to shows and classes.

Physically operate the gate.

Direct the flow of traffic to and from the arena with an eye toward the safety of the exhibitors and the spectators.

Ensure the entry/exit alley is clear of spectators, to allow for the timely entry and exit from the arena.

Enforce the following PTHA rule G11B: Once a class has begun entering the arena at the direction of the Ring Steward until all entries are accounted for or within two(2) minutes.

Be responsible for the activity in the warm up arena, with concerns for safety.

Count entries as they check in and notify office and ring steward of any discrepancies.

Establish order of go before each class, if applicable.

Assist Ring Steward in any way: inform he/she of tack changes, recount entries, setting up cones for staging area, etc.

Act in a professional and friendly manner at all times.

Return completed gate sheets to office at the end of each day.

Recommended attire: Long pants, close toed shoes, polo shirt.

Note:

- You will be provided with a walkie talkie, headset and a clipboard with a listing of the classes. You can pick this up in the show office.
- Report in for the position 20 minutes prior to show start time. Return from scheduled breaks 5 minutes before the show resumes and collect any updated gate sheets from the office.
- Turn in the clipboard, walkie talkie and headset at the end of your shift.